## GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY Cheeryal (V), Keesara (M) Medchal. Dist

No. GCET/2019-2020/

Dated: 10<sup>th</sup> June 2020

## **CIRCULAR**

## SUB: Constitution of Planning and Evaluation Committee- reg.

A Committee, called "Planning and Evaluation committee" is hereby constituted with the following composition:

| Sl.No. | Name of the Staff<br>Member | Designation                                      | Status                              |
|--------|-----------------------------|--|-------------------------------------|
| 1      | Dr. S.Udaya Kumar           | PRINCIPAL  | CHAIRPERSON                         |
| 2      | B. Hari Kumar               | Dean school of Electrical & Professor –ECE dept. | MEMBER,<br>CONVENOR                 |
| 3      | Dr.S.T.Rajmohan             | Dean-Admin, Professor                            |                                     |
| 4      | K Somasekhara Rao           | Dean Student affairs & Professor - ECE dept.     |                                     |
| 5      | Dr. P. Vijai Bhaskar        | Dean Academics & Prof – ECE dept.                | 9. To evolve broad departments with |
| 6      | Prof. V. Madhusudan Rao     | Dean school of CS&I & Professor - CSE dept.      | Term: The Term of the C             |
| 7      | Dr. N. Ravi Shankar         | COE & Professor – CSE dept.                      | Meetings: The Committ               |
| 8      | Dr.S.Suryanarayana          | HoD – ECE dept.                                  | MEMBERS.                            |
| 9      | Dr. A. Sri Lakshmi          | HoD – CSE dept.                                  |                                     |
| 10     | Dr. K. Srinivas             | HoD – IT dept.                                   |                                     |
| 11     | Dr. D.Radhika               | HoD – EEE dept.                                  |                                     |
| 12     | Dr.S. Shyam Kumar           | HoD – MECH dept.                                 | - 507                               |
| 13     | Dr. R. Prasanna Kumar       | HoD – CIVIL dept.                                | All HoDs, Dean                      |
| 14     | Dr. G Neeraja Rani          | HoD – FE dept.                                   | IOARTO BIBBOSSA                     |

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## **Functions:**

1. To prepare strategic plan for the college and conduct mid-term appraisal of activities of the implementation plan.

2. To identify and recommend starting of new programmes/ new courses/ areas of the study or closure, reduction of intake, of existing programs based on industry/stakeholder needs, and financial feasibility.

3. To Prepare the Annual report of the college.

4. To prepare guidelines, norms for conduct of faculty development programs and student training programs, based on need analysis.

5. To frame policies for institute-industry interaction, consultancy and monitor the implementation of plans/MoUs.

6. To promote research and extension activities in the college.

7. To Frame policies for recruitment and promotion of faculty and other staff, as part of human resource planning.

8. To monitor effectiveness of Training programmes/ value added courses in promoting employability, skill development, entrepreneurial development.

9. To evolve broad placement policy, monitor the functioning of placement cell and the departments with reference to set placement goals.

**Term**: The Term of the Committee shall be three years.

Meetings: The Committee shall meet at least twice a year.

To:

All HoDs, Deans, CoE Accounts Officer, AO, I/c Library PRINCIPAL

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